MEMORANDUM OF UNDERSTANDING

BETWEEN

THE UNITED STATES DEPARTMENT OF TRANSPORTATION
RESEARCH AND INNOVATIVE TECHNOLOGY ADMINISTRATION

AND

WTS SF Bay Area Chapter
School Name/Organization

SF, CA
City, State

1. PARTIES:

The parties to this Memorandum of Understanding (MOU) are the United States Department of Transportation (DOT), Research and Innovative Technology Administration (RITA), and [WTS SF Bay Area Chapter, SF, CA].

2. OBJECTIVES:

The objectives of this MOU are to provide a coordinated and focused effort for collaboration between DOT and [WTS SF Bay Area Chapter] in support of DOT’s Youth Employee STEM (YES) Mentoring Program to (1) provide mentors to assist teachers and community leaders with the introduction of science, technology, engineering, and mathematics (STEM) as they relate to transportation; (2) promote transportation and transportation-related education; (3) raise student awareness of the important impact transportation has in the everyday lives of all citizens; and, (4) educate youth about career opportunities in transportation and transportation-related fields.
RESPONSIBILITIES:

In fulfilling the objectives of this MOU, the parties agree in accordance with legal requirements to participate in the following (but not limited to these) areas:

A. The DOT, through RITA, will support its YES Mentoring Program by:

1. providing in-class assistance to help augment and enhance the teaching of STEM-focused classes and/or related activities (e.g., science fair, engineering competition, etc);

2. providing students with the opportunity to interact with DOT employees and learning more about transportation related careers and the relationship to STEM curricula; and

3. providing in-school career awareness through hands on interactive activities, discussions, and forums on transportation and transportation-related topics.

B. [_____WTS SF Bay Area Chapter_____] will support DOT’s efforts by:

1. encouraging and facilitating the optimum interaction of students, faculty, and administration with DOT employees;

2. providing the necessary teaching opportunities/materials in order to take advantage of DOT employees’ availability and expertise;

3. allowing, encouraging, and facilitating student and faculty exposure to transportation related activities(s);

4. facilitating career awareness activities, discussions and forums on transportation and transportation-related topics; and

5. facilitating and providing all necessary transportation for students to participate in YES Mentoring Program activities.

COSTS:

Nothing herein shall be construed as requiring DOT, RITA, or [_____WTS SF Bay Area Chapter_____] to expend any specific or additional funds in fulfillment of the purpose, objectives, or responsibilities set forth in this MOU, except as agreed to in writing by the parties of this MOU. Any expenditure of funds by DOT or RITA in fulfillment of the purpose, objectives, or responsibilities set forth in this MOU is subject to the availability of yearly appropriation and related authorizations, as is any expenditure
This MOU shall become effective on the date of final signature below and shall remain in effect indefinitely unless amended or otherwise changed by mutual written agreement of the parties. This MOU may be terminated at any time by either party upon 60 days written notice to the other party.

WTS SF Bay Area Chapter
School Name/Organization

SCHOOL PRINCIPAL/Organizational Coordinator
510-891-4859

School Number

Email Address

UNITED STATES DEPARTMENT OF TRANSPORTATION
RESEARCH AND INNOVATIVE TECHNOLOGY ADMINISTRATION

ITA Administrator

DATE